

## *Class Syllabus*

**Teacher:** Mrs. Collins

**Key Verses:** “Be still, and know that I am God.” Psalm 46:10

“Don't let anyone look down on you because of your youth, but set an example for the believers in speech, in life, in love, in faith and in purity.”  
I Timothy 4:12

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**Supplies needed:** Basic scientific calculator **Put your name on your calculator.**  
Sharpened pencils – All work must be done in pencil!!!  
Loose leaf paper in binder **OR** spiral bound notebook with perforated edges and pocket dividers

We will be doing more worksheets this year for homework. Students will need a binder, organizer, or folder with pockets to save the homework worksheets.

**Important Information:** All updates, homework assignments, test/quiz dates, special projects, classroom needs (such as tissues, hand sanitizer, etc.) and other important information will be posted on my WCA ClassNotes. Please check regularly.

### **Classroom expectations:**

- Rules and expectations in the Student Handbook will be followed.
- Be on time and in your seat when the bell rings. A student is tardy if they are coming in the classroom when the bell is ringing. Please enter the classroom quietly and calmly.
- Students need to take out their materials (notebook, pencils) and be prepared for class. **Sharpen pencils before class begins.**
- Be respectful to the teacher (substitute), other students and property. Raise your hand and wait to be called on by the teacher (substitute) to contribute to the class discussion.
- Honesty and integrity.
- No gum, food, or drinks in the classroom (unless approved by the teacher).
- No cell phone or other electronic device usage during class unless approved by the teacher.
- Please straighten up your desk and throw away any trash before leaving the class.
- Use the bathroom and get water before you come to class.
- Stay in your seats during class unless the teacher (substitute) gives permission. This includes sharpening pencils and getting tissues.
- Be prepared, participate and do your best!!

### **Consequences:**

- 1<sup>st</sup> Warning – Name goes on board
- 2<sup>nd</sup> Warning (1 check by name) – Silent lunch (A student will be issued a slip that designates silent lunch on a certain day. The student is responsible for getting Mr. Hoxie to sign the slip during that silent lunch. The student needs to return the slip within 24 hours. If a slip is not returned within 24 hours, it will become a demerit.)
- 3<sup>rd</sup> Warning (2 checks by name) – Demerit
- 4<sup>th</sup> warning – (3 checks by name) – Student will be sent to Mr. Hoxie

### **Technology Policy**

Parents and students need to be familiar with the Technology Policy. It is on my WCA ClassNotes and on the main WCA website. I will have a list posted in the room of acceptable games/apps that students can enjoy in my classroom. I will designate the times when students can use their electronic devices in my classroom. If a student would like to submit a game/app to be considered and approved for use, they need to write the name of the game/app down on paper including a brief description of the game/app and submit to me. I will review the game/app and determine if it can be used in the classroom.

### **Textbooks**

**Students will not be issued textbooks.** Students will access the textbook online. You will have access to a classroom copy of your textbook during class, but your primary textbook is located online at the following ConnectED website: <http://connected.mcgraw-hill.com/connected/login.do>. You will also have access to a copy of your textbook in the HS/MS Media Center and in study hall rooms. The Algebra 1 textbook is an ebook and does not require internet access once it is downloaded on a device. A student may “check-out” a textbook for personal use. If a student checks-out a copy of the textbook, it must be returned or they will be billed the cost of the textbook. Because each student has a unique account on the ConnectED website, each student is responsible for knowing and using his/her own username and password that will be provided when you log in. If a student forgets his/her username or password, then he/she must see the teacher for that information. Each student is also responsible for using the appropriate redemption code for their respective course content that will be provided in the first day of class. If the student has internet issues, they can check out a book. However, if the internet is not working and you can't get to the school to check out a book, the parent can write a signed note explaining that the internet was not working.

It is important to understand that although students will not be issued a textbook to take home, students will have homework 3-4 nights a week. They will use the online textbook to access the homework assignment.

## Grading:

### 1. Homework

30%

Homework assignments will be written on the board weekly in the classroom and available on my WCA ClassNotes. These assignments may change daily depending on the progress we make in the classroom. Check the board and my WCA ClassNotes for updates. My goal is to cover 3-4 lessons/sections per week. After each lesson/section is taught homework will be given for the student to practice what they are learning. Certain homework assignments will be graded. These will be identified on the board and on my WCA ClassNotes. The grading will assess the student's attempt and completion of the homework – **not on the number of answers correct**. I feel that homework is an opportunity to practice what they are learning. Homework is given after a new topic is covered, therefore, I do not expect a student to have mastered the topic after their first introduction to the material. The homework will be given and then we will go over the homework the following day to ensure understanding of the material covered. Concepts will be reviewed based on the understanding of the homework. With this in mind, I will give the following grades for homework:

On the due date of the homework:

- 100% - All questions are answered
- 80% - 2/3 of the homework has been completed
- 50% - 1/2 of the homework has been completed

If a student does not have the homework, then the student may turn in the homework the following day (one day late). The grading will be as follows:

- 50% - All questions answered but homework is one day late
- 0% - No homework completed

Homework that is more than one day late will receive a 0%.

If a student is absent, then it is the responsibility of the student to turn in the homework. It is due the day after they return unless they make other arrangements with the teacher the day of their return. The grading of their homework will be the same as the grading identified above. Absence does not excuse a student from knowing what assignment is due. Check my WCA Classnotes so you will be prepared when you return to class.

Taking notes is essential in the classroom. Students will be instructed on how to take notes. These notes will be useful to complete homework and to study for quizzes and tests. Learning to take good notes is a very important skill!

2. **Quizzes** **30%**  
Quizzes will be given almost every Wednesday to monitor progress and understanding. These will consist of 5-10 questions. No study guide will be given for quizzes. Quizzes should take 5-10 minutes to complete. The student **cannot** use notes, the textbook, or homework to complete. It is the student's responsibility to make-up Quizzes.

A student can drop one quiz OR homework grade per quarter.

3. **Tests** **40%**  
Tests will be announced prior to the test date on the board and my WCA ClassNotes. Tests will be given at the end of each chapter. We will review the day before each test in class. Students will receive a study guide of what is expected for the test 1-2 days prior to the test. Tests should take the entire class to complete. The student **cannot** use notes, the textbook, or homework to complete. It is the student's responsibility to make-up Tests.

The quizzes and tests will be used to assess the student's mastery of the material taught in the classroom and practiced in the homework.

**Make-up Work:** The student/parents are responsible for getting all missed homework/other assignments and to contact the teacher to determine make-up dates for missed tests and quizzes.

A Help Class will be offered weekly. I will post on my WCA ClassNotes when the class will begin and what day it will be offered. It usually starts the 3<sup>rd</sup> or 4<sup>th</sup> week of school. The class will be after school and will last @ 30 min depending on the need. I work with students individually and will answer any math related questions. Students bring the questions or problems to the Help Class. The questions or problems can be from the any lesson taught, homework, tests, or quizzes. I do not teach a lesson or cover a topic unless the group as a whole wants to address a concept. Students will need to be picked up after the Help Class. Any student who does not have a ride at the end of the Help Class has to report to After Care.

***After you have read this material, please go to my WCA ClassNotes and complete the Signature Page by Tuesday, August 19. It is a google form and the link is on the Announcements page. Please email if you cannot find the link.***